

**ECONOMIC DEVELOPMENT CORPORATION  
OF WAYNE COUNTY, INDIANA  
Board Meeting Minutes  
Monday, August 2, 2010**

**BOARD MEMBERS PRESENT:** Ahaus, Baumgartner, Chamness, Guiley, Hackman, Holman, Kem, Powell, Semler and Spears

**BOARD MEMBERS ABSENT:** Jackson and Smith

**STAFF PRESENT:** Doty, Groth, Rogers & Shaffer

**GUESTS PRESENT:** Denny Burns – Wayne County Commissioner  
Peggy Cenova – Small Business Development Center  
Jeff Lane – KICKS 96  
Diana Pappin – City Council/Ivy Tech Community College  
George Sowers – EDC Counsel– Knoll, Kolger, Sowers, Metzger  
Brent Whitlock – WKBV/WFMG Radio

**CALL TO ORDER**

Board Chairman Kevin Ahaus called the meeting of the Board of Directors of the Economic Development Corporation of Wayne County, Indiana to order at 4:01 p.m. on Monday, August 2, 2010, at Earlham College, Richmond Room, Bolling Center in Richmond, Indiana and thanked everyone for their attendance and Earlham College for their hospitality.

**APPROVAL OF MINUTES**

**Motion by Hackman, second by Chamness** to approve the minutes from the June 7, 2010 Monthly Board Meeting.  
**Motion carried.** (There was no EDC board meeting in July.)

**TREASURER'S REPORT**

Chamness reported on the EDC's June and July financial statements.

**June Financial Statement**

The EDC is under budget \$19,510.06 for the month of June and under budget \$92,905.64 for the year. We are slightly over budget for the month in the following line items for the following reasons: 1348 – Temporary Help – slightly over budget pending a transfer from the Grant Administration Account for community development projects being conducted by the summer intern; 3323 - Travel Lodging & Meals – travel expenses for Shaffer, Doty, Groth and Rogers; 3349 – Insurance-General – paid annual premium so we appear over budget but are not; 3351 – Utilities – rate for lighting the billboards in the industrial parks is up slightly; 3368 – Outside Services-Cleaning – May and June invoices paid in June; and 3389 – Staff Education and Training – paid for Exact Target conference for Groth in September and webinar for Doty; 4440 – Office Equipment – new cell phone for Rogers.

**July Financial Statement**

The EDC is under budget \$8,966.54 for the month and of July and under budget \$83,939.10 for the year. We are slightly over budget for the month (due primarily to three payrolls in the month of July) in the following line items for the following reasons: 1348 – Temporary Help – slightly over budget pending a transfer from the Grant Administration Account for community development projects being conducted by the summer intern; 1365 – Federal Payroll Taxes, 1366 – Retirement and 1369 – Long Term Disability are over slightly due to three payrolls in July; 2249 – In-House Supplies are up slightly; 3310 – Vehicle Lease up slightly due to paying last payment on Explorer, deposit, first payment and document fees on new leased vehicle for the EDC; 3320 – Contractual/Professional Services up slightly due to paying local match to Ivy Tech for Small Business Development Center and balance to GIS Planning for participation in State website; 3323 – Travel Lodging & Meals up slightly due to conferences attended by Shaffer and Groth; 3342 – Workers Compensation Insurance – paid yearly premium; 3362 – Maintenance and Repair – Equipment – up slightly due to charges for color copies; 3381 – Dues Subscriptions & Fees – up due to paying a quarter of the Eastern Indiana Economic Development dues; and 4445 – Office Equipment/Computers - up slightly due to purchasing software upgrades for

existing EDC computers. **Motion by Semler, second by Kem to approve the June and July financial statements as presented. Motion carried.**

#### **EDC STAFF REPORT**

**Shaffer** –Shaffer elaborated on the activities reported in her Staff Report in the board packet.

**Doty** – Doty elaborated on the activities reported in her Staff Report in the board packet.

**Groth** –Groth elaborated on the activities reported in her Staff Report in the board packet.

#### **COMMITTEE REPORTS**

**A. Finance** – Chamness reported that the Finance Committee met on July 29, 2010, reviewed the general ledger to date and that Rogers had reported that the 2011 draft budget had been filed with the Auditor, Groth had reported that the 2009 audit was scheduled for mid-August and Rogers updated the committee on the activities of the EDC staff from 1/1/10 to 6/30/10.

**B. Personnel** – Semler reported that the Personnel Committee did not meet in July and would now only be meeting on an as needed basis.

**C. Marketing** – Spears reported that the Marketing Committee met on July 28, 2010 and discussed the Target Marketing Contract, the E-News Updates and company profiles, Rogers updated the committee on the activities of the EDC staff from 1/1/10 to 6/30/10 and reported on upcoming target calls that he and Shaffer will be making in Chicago in the fall.

**D. Industrial Park** – Rogers reported that Industrial Park Committee met on July 29, 2010, and discussed Midwest Industrial Park Phase II, Really Cool Foods, the Nettle Creek Business Park Option Agreement and the activities of the EDC staff from 1/1/10 to 6/30/10.

**E. Executive** – Ahaus reported that the Executive Committee met on July 29, 2010 and viewed a video presentation regarding potential alternative fuels for the municipal power plant, and discussed the Foote Consulting Group target marketing contract, the end of the current vehicle lease and the new vehicle lease and updates on Spring Grove Development, Really Cool Foods and Gateway Industrial Park. Ahaus reported that the Executive Committee had recommended approval to the Board of the Foote Consulting Group. **Motion by Chamness, second by Holman to approve and sign the Foote Consulting Group Contract as presented to be paid out of discretionary funds. Motion carried.** Ahaus reported that the Executive Committee had recommended that Rogers be approved to sign a lease agreement for a new vehicle with Toyota for the EDC. **Motion by Hackman, second by Spears for Rogers to sign a lease agreement for a 2010 4runner for the EDC. Motion carried.**

#### **OTHER BUSINESS**

a. Ivy Tech Community College Update – Diana Pappin presented a report highlighting all of the progress and forward momentum generated by Ivy Tech, including new programs, training, their rapid response team, and discussed the number of employees and enrollment which have both risen since the opening of Johnson Hall.

#### **PRESIDENT'S REPORT**

Rogers reported that he meets regularly with Kim Thurlow from Ivy Tech and Workforce Region 6 as well to share opportunities and threats, that the EDC had a recent IEDC site visit, there had been twenty target calls on targeted manufacturers, that he and Shaffer would be going to Chicago and then Virginia for calls, that he had gone to Centerville and East Germantown's council meetings.

#### **ADJOURNMENT**

Ahaus thanked everyone for attending and the meeting was adjourned at 4:25 p.m.

**NEXT BOARD MEETING—4:00 p.m. on Monday, August 2, 2010,Earlham College, Richmond Room, Bolling Center, 801 National Road West, Richmond, Indiana.**